# Team Meeting

Date | time 9/9/2022 11:00 AM| Location via teams

|  |  |  |  |  |  |  |  |  |  |  |  |
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| |  |  | | --- | --- | | Meeting called by | During class | | Type of meeting | Check possible clients | | Facilitator | Lei | | Note taker | Bermet | | Timekeeper | Ibrahim | | Attendees Everyone Present  Please read [Please read]  Please bring [Please bring] |
|  |  |

## Agenda Items

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| --- | --- | --- |
| Topic | Presenter | Time allotted |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Runthrogh Checklist Deliverable1 | MARK | 10mins |
|  | Presented Prospects | BING BAI &  SHAYEKH | 50mins |
|  | Review Assignment 1 | ALL | 20mins |

## Other Information

Observers: Invited professor to discuss current list

Special notes [Special notes]

Set Deadline for prospects and meeting on 9/11/2022 8pm